

ACCOUNT # \_\_\_\_\_



**DIRECT DEBIT / ACH AUTHORIZATION FORM**

The bank from which the funds are withdrawn MUST operate within the United States Federal Reserve banking system.

**EXACT NAME(S) ON THE BANK ACCOUNT:** \_\_\_\_\_

**BANK NAME:** \_\_\_\_\_

**ROUTING/ABA NUMBER (9 DIGITS):** LOWER LEFT CORNER OF THE CHECK \_\_\_\_\_

**ACCOUNT NUMBER:** \_\_\_\_\_

**HOMEOWNERS ASSOCIATION NAME:** \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_

**EFFECTIVE DATE TO START ACH PAYMENT:** \_\_\_\_\_

The payment will be debited from the selected account on the 15th of the month. If the 15th falls on a Saturday or Sunday, it will come out the Monday after.

**Please attach a VOIDED check to this form. (A deposit slip is insufficient.)**

Notice to account holder: The bank, The HOA, and its designated agent, J&W Management, reserves the right to terminate this automatic payment option upon written notice. J&W Management may cancel the autopay if your account has a NSF, stop-payment, account is closed, or goes into Escrow. Subject to a \$10 NSF, stop-payment or account closed bank fee.

I (we) authorize J&W Management to charge the above bank account for the dues as determined by the Association's Board of Directors. J&W Management/Pacific Western Bank may continue to charge the above account until I (we) submit written notice of cancellation.

**AUTHORIZED SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**AUTHORIZED SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**PHONE #** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_